

# Integrated Studies in Procurement and Acquisitions Management

## PROC-6000

S2 2022 Section 29 3 Credits 03/21/2022 to 05/20/2022 Modified 02/28/2022

### Meeting Times

Class Starts Monday March 21, at 5:30 MST. **You must adjust for your location.**

**Zoom information:**

Topic: PROC 6000 29 / PROC 6000 36 / PROC 6000 W1 S2 2022

Time: Mar 21, 2022 05:30 PM Mountain Time (US and Canada)

Every week on Mon, 9 occurrence(s)

Mar 21, 2022 05:30 PM

Mar 28, 2022 05:30 PM

Apr 4, 2022 05:30 PM

Apr 11, 2022 05:30 PM

Apr 18, 2022 05:30 PM

Apr 25, 2022 05:30 PM

May 2, 2022 05:30 PM

May 9, 2022 05:30 PM

May 16, 2022 05:30 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Weekly: [https://webster-edu.zoom.us/meeting/tJAofuysrjMpE9FWHRdFEF25PBIBA8TkxIG/ics?icsToken=98tyKuCsqzIvHtSdsxCCRowlGYr4Z-jziFxej\\_p7qzfXBwZ2RFGjBsBrEJMnJNPb](https://webster-edu.zoom.us/meeting/tJAofuysrjMpE9FWHRdFEF25PBIBA8TkxIG/ics?icsToken=98tyKuCsqzIvHtSdsxCCRowlGYr4Z-jziFxej_p7qzfXBwZ2RFGjBsBrEJMnJNPb)

Join Zoom Meeting

<https://webster-edu.zoom.us/j/94595408395>

Meeting ID: 945 9540 8395

One tap mobile

8335480282,,94595408395# US Toll-free

8778535257,,94595408395# US Toll-free

Dial by your location

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free

833 548 0276 US Toll-free

Meeting ID: 945 9540 8395

Find your local number: <https://webster-edu.zoom.us/u/agEwMJHA3>

Join by SIP

94595408395@zoomcrc.com

Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)  
115.114.131.7 (India Mumbai)  
115.114.115.7 (India Hyderabad)  
213.19.144.110 (Amsterdam Netherlands)  
213.244.140.110 (Germany)  
103.122.166.55 (Australia Sydney)  
103.122.167.55 (Australia Melbourne)  
64.211.144.160 (Brazil)  
69.174.57.160 (Canada Toronto)  
65.39.152.160 (Canada Vancouver)  
207.226.132.110 (Japan Tokyo)  
149.137.24.110 (Japan Osaka)  
Meeting ID: 945 9540 8395

## Contact Information

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Instructor: Dick Bowman  
Email Webster richardbowman42@webster.edu  
Email Home: dickbowman@higginsmagic.com  
Phone Home: 719-527-0678 (Until 9:00PM)  
Phone Cell: 719-246-7488

## Description

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The student is expected to synthesize and integrate the learning experiences acquired in procurement and acquisitions management and to evaluate the research and current topics relative to this major. Techniques used to accomplish these goals may vary.

### Requisites

Completion of all other required courses in this major

## Outcomes

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- The students will be able to know and explain the important terminology, facts, concepts, principles, and theories used in the field of Procurement and Acquisition Management. These will consist of the mandatory topics taught in the pre-requisite, advanced core courses, and integrative capstone course.
- The students will be able to apply the important terminology, facts, concepts, principles and theories in the field of Procurement and Acquisition Management and to analyze simple to moderately complex factual Procurement and Acquisition Management situations by applying the integration of his/her knowledge from previous PROC core curriculum courses to the completion of an academic research paper.
- The students will be able to comprehend and be able to demonstrate the process or result of integrating the separate elements, ideas, concepts, principles, and practices from previous PROC core curriculum courses.
- The students will be able to assess the effectiveness of their solutions by quantitatively or qualitatively measuring their results against theory-based criteria and standards of performance by quantitatively assessing, analyzing, and synthesizing a connected and coherent model in PROC.
- The students will be able to utilize themselves as scholar-practitioners, capable of creatively synthesizing intellectual explanation of PROC models with methodological competencies and experience-based perceptual skills and judgment which will enhance his/her professional skill set for the conduct of purchasing and supply management activities in the public or private sector.

## Required Textbook

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No Textbook Unless Required by Instructor

## Deliverables

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## No need to purchase Text Books

Text books:

PRACTICAL RESEARCH PLANNING AND DESIGN, Paul D. Leedy and Jeanne Ellis Ormrod with Laura Ruth Johnson; TWELFTH EDITION; GLOBAL; **PDF version will be posted on World Classroom for this course.**

Federal Acquisition Regulation (FAR); **most current version will be uploaded to the World Class Room**

Deliverables:

Mini Case Analysis due week 3- 20 pts

Midterm Case Analysis - due week 5 - 50 pts

Final Case Analysis - Due week 9 - 50 pts

Research Paper - Due week 8 - 60 pts (paper on "Acquisition Lessons Learned for \_\_\_\_" (each student chooses the program to evaluate)

Research paper presentation - Due week 9 - 20 pts (10 minute summary discussion of student's research paper)

## ✓ Evaluation

### Criteria

The following grade point structure is used to compute the letter grades for the final course grade. 200 pts available

% - (Points Earned) - Equivalent Letter Grade

94-100 (188) A Superior Graduate Work

90-93 (180-187) A- Superior Graduate Work

87-89 (174-179) B+ Satisfactory Graduate Work

83-86 (166-173) B Satisfactory Graduate Work

80-82 (160--165) B- Satisfactory Graduate Work

70-79 (140-159) C Work that is barely adequate as graduate-level performance

Below 70 F Work that is unsatisfactory

Type	Weight	Topic	Notes
Case Analysis Format			<b>Recommended Analysis</b> <ol style="list-style-type: none"><li>1. Major Problem:</li><li>2. Three Major Facts:</li><li>3. Assumptions:</li><li>4. Alternatives (as needed):<ul style="list-style-type: none"><li>◦ Alternative A: Advantages/Disadvantages and Risks:</li><li>◦ Alternative B: Advantages/Disadvantages and Risks:</li><li>◦ Alternative C: Advantages/Disadvantages and Risks:</li></ul></li><li>5. Recommendation and Rationale for decision:</li></ol>

## 📅 Schedule

When	Topic	Notes
<b>Class Meeting</b> week 1 03/21/2022 6:30 PM - 10:30 PM Zoom	Intro and Analysis discussion	

When	Topic	Notes
<b>Class Meeting</b> Week 2 03/28/2022 6:30 PM - 10:30 PM Zoom	Acquisition Evaluation	Case study analysis  Receive Peach Computer Mini Case for evaluation - due week 3
<b>Class Meeting</b> Week 3 04/04/2022 6:30 PM - 10:30 PM Zoom	Project Management	Discuss principles of Acquisition Project Management  Email Mini Case before class
<b>Class Meeting</b> Week 4 04/11/2022 6:30 PM - 10:30 PM Zoom	Logistics Consideration	Logistics Case evaluation and Supply Chain discussion  Receive Midterm Case
<b>Class Meeting</b> Week 5 04/18/2022 6:30 PM - 10:30 PM Zoom	Procurement, Manufacturing and Integrated Ops	Review and evaluation  Email Midterm Case before class
<b>Class Meeting</b> Week 6 04/25/2022 6:30 PM - 10:30 PM Zoom	Warehousing, Packaging and Handling, Design in Acquisition	Savings in design and long term implications  Case analysis eval
<b>Class Meeting</b> Week 7 05/02/2022 6:30 PM - 10:30 PM Zoom	Acquisition Lessons Learned	Review Risk in Acquisition
<b>Class Meeting</b> Week 8 05/09/2022 6:30 PM - 10:30 PM Zoom	Ethics and Acquisition Evaluation	Discussion about Ethics in Acquisition  Email Research Paper before class  Receive Final Case Analysis
<b>Class Meeting</b> Week 9 04/18/2022 6:30 PM - 10:30 PM Zoom	Final Class Acquisition Review	10 minute presentation on your paper  Final Class Review  Turn in Final Case Analysis

## \* Course Policies

- Students: please regularly check your Webster University e-mail account for important e-mails from your instructor and/or University staff. If you prefer to have your Webster.edu email forwarded to your personal email account, please call the Help Desk (866-435-7270) for instructions and assistance.
- Students who are discovered cheating or committing plagiarism may be awarded a failing grade for the course, and may be subject to discipline or dismissal. Webster University uses TURNITIN as a tool to assist faculty in identifying plagiarism.
- Students should use citation protocol from APA. Guidelines are available on-line at <http://www.webster.edu/writingcenter/tips/apa.shtml>
- Students may submit draft papers for comment to the University online writing

center: <http://www.webster.edu/writingcenter/online.shtml>.

- Webster University's online library is available through <http://library.webster.edu>; you will need to use your student ID to access the databases.
- To achieve the objectives of this course, this syllabus may be revised at the discretion of the instructor without prior notification or consent of the student.
- Students may register for Webster Alerts at [www.webster.edu/technology/websteralerts/](http://www.webster.edu/technology/websteralerts/) to receive closure/emergency information.

## Institutional Policies

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### Academic Policies

Academic policies provide students with important rights and responsibilities. Students are expected to familiarize themselves with all academic policies that apply to them. Academic policies for undergraduate students can be found in the Undergraduate Studies Catalog; graduate students should review the Graduate Studies Catalog.

#### Undergraduate Studies Catalog

The Undergraduate Studies Catalog contains academic policies that apply to all undergraduate students. The *academic policies and information* section of the catalog contains important information related to **attendance, conduct, academic honesty, grades, and more**. If you are an undergraduate student, please review the catalog each academic year. The current Undergraduate Studies Catalog is at:

<http://www.webster.edu/catalog/current/undergraduate-catalog/> (<http://www.webster.edu/catalog/current/undergraduate-catalog/>)

#### Graduate Studies Catalog

The Graduate Studies Catalog contains academic policies that apply to all graduate students. The *academic policies* section of the catalog contains important information related to **conduct, academic honesty, grades, and more**. If you are a graduate student, please review the catalog each academic year. The current Graduate Studies Catalog is at:

<http://www.webster.edu/catalog/current/graduate-catalog/> (<http://www.webster.edu/catalog/current/graduate-catalog/>)

### Grading

The Grades section of the academic catalog outlines the various grading systems courses may use, including the information about the final grade reported for this class.

#### *Undergraduate*

<http://www.webster.edu/catalog/current/undergraduate-catalog/academic-policies.html#grading>  
(<http://www.webster.edu/catalog/current/undergraduate-catalog/academic-policies.html#grading>)

#### *Graduate*

<https://webster.edu/catalog/current/graduate-catalog/academic-policies.html#gradingsystem>  
(<https://webster.edu/catalog/current/graduate-catalog/academic-policies.html#gradingsystem>)

#### Incomplete

There are important policies that govern grades of Incomplete (I), including the circumstances under which Incomplete grades are granted, deadlines for completion, and consequences should the remaining course work not be completed. It is the responsibility of a student who requests an Incomplete to ensure that they understand and follow the policies.

#### Grade Appeals

Instructors are responsible for assigning grades, and student should discuss grade issues with the instructor. Policies and procedures for appealing grades are available in the appropriate catalog.

### Academic Honesty Policy

Webster University is committed to academic excellence. As part of our Statement of Ethics, we strive to preserve academic honor and integrity by repudiating all forms of academic and intellectual dishonesty, including cheating, plagiarism and all other forms of academic dishonesty. Academic dishonesty is unacceptable and is subject to a disciplinary response. Students are encouraged to talk to instructors about any questions they may have regarding how to properly credit others' work, including paraphrasing, quoting, and citation formatting. The university reserves the right to utilize electronic databases, such as Turnitin.com, to assist faculty and students with their academic work.

The university's Academic Honesty Policy is published in academic catalogs:

*Undergraduate*

<http://www.webster.edu/catalog/current/undergraduate-catalog/academic-policies.html>  
(<http://www.webster.edu/catalog/current/undergraduate-catalog/academic-policies.html>)

*Graduate*

<http://www.webster.edu/catalog/current/graduate-catalog/academic-policies.html>  
(<http://www.webster.edu/catalog/current/graduate-catalog/academic-policies.html>)

As a part of the university commitment to academic excellence, the Reeg Academic Resource Center provides student resources to become better acquainted with academic honesty and the tools to prevent plagiarism in its many forms:

<https://websteru.sharepoint.com/sites/AcademicIntegrityAtWebster>  
(<https://websteru.sharepoint.com/sites/AcademicIntegrityAtWebster>)

## Statement of Ethics

Webster University strives to be a center of academic excellence. The university makes every effort to ensure the following:

- The opportunity for students to learn and inquire freely
- The protection of intellectual freedom and the rights of professors to teach
- The advancement of knowledge through scholarly pursuits and relevant dialogue

To review Webster University's statement of ethics, see the Undergraduate Studies Catalog and the Graduate and Studies Catalog:

*Undergraduate*

<http://www.webster.edu/catalog/current/undergraduate-catalog/overview.html#ethics>  
(<http://www.webster.edu/catalog/current/undergraduate-catalog/overview.html#ethics>)

*Graduate*

<http://www.webster.edu/catalog/current/graduate-catalog/ethics.html> (<http://www.webster.edu/catalog/current/graduate-catalog/ethics.html>)

## Contact Hours for this Course

It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, the content must be covered at another time.

## Important Academic Resources

### Academic Accommodations and Support

At Webster University, we understand that all students learn differently and may have specific, often differing, learning needs. Some examples are doing rather than watching, being active instead of sitting still, and taking frequent breaks. For others, the professor needs to speak louder, give more clear instructions, and be understanding with health issues. Regardless of what makes learning easier for you, our goal is to provide the most accessible learning environment possible for each student. If there are any specific needs you'd like to make your instructors personally aware of, including any academic accommodations, please reach out to them directly.

Webster University supports students in several ways. Students with academic/learning, health, physical, and psychological disabilities and students who have accessibility concerns can reach out to Webster's Academic ADA Coordinator at [disability@webster.edu](mailto:disability@webster.edu). You can also reach out if you have any questions relating to accessibility.

Online resources through WorldClassRoom (Canvas) have a variety of accessibility tools, provided through a program called Ally, for both students and faculty. Ally is free and already incorporated into WorldClassRoom. It helps students who have visibility and attention challenges; who need easier access to course materials from mobile phones, tablets, electronic readers, etc.; or who need or prefer file types different from the format uploaded by the instructor. You can find more information about Ally at <https://webster.edu/online/ally.php> (<https://webster.edu/online/ally.php>).

Life circumstances can make focusing on education, or anything else, difficult. For this reason, several additional resources and services are available to students at no cost:

1. Reeg Academic Resource Center (<https://websteru.sharepoint.com/sites/ReegARC> (<https://websteru.sharepoint.com/sites/ReegARC>))
  - Academic Counseling: [academiccounseling@webster.edu](mailto:academiccounseling@webster.edu)
  - Assistive Technology: [atacr@webster.edu](mailto:atacr@webster.edu)
  - Disability Accommodations: [disabilty@webster.edu](mailto:disabilty@webster.edu)
  - Testing Center: [arc@webster.edu](mailto:arc@webster.edu)
  - Tutoring: [tutoring@webster.edu](mailto:tutoring@webster.edu)
  - Writing services: [writing@webster.edu](mailto:writing@webster.edu)
2. Counseling and Life Development (<https://www.webster.edu/student-counseling.php> (<https://www.webster.edu/student-counseling.php>)): 314-968-7030 or [counselingld@webster.edu](mailto:counselingld@webster.edu) (these contact methods are non-confidential, but appointments are confidential)

Lastly, circumstances change. If, at any point throughout your education, you find that something is making learning difficult for you, please reach out to your instructor directly and/or to Webster's ADA team. It is never too late to ask for accommodations. We entirely support you and want you to have the best and most accessible education possible.

### Student Success Portal

Webster University's Student Success Portal, powered by Starfish, is a communications tool to connect students with faculty members and campus support services. It allows faculty and staff members to communicate with you regarding academic achievements as well as areas where support may be helpful. You may use the portal to contact faculty and staff members for assistance and to arrange meetings. Activity in the portal will be communicated to your Webster University email account. The Student Success Portal is available via your course home page in WorldClassRoom or via Connections. Learn more about the Student Success Portal at <https://www.legacy.webster.edu/success/students.html>. (<https://www.legacy.webster.edu/success/students.html>)

### University Library

Webster University Library is dedicated to supporting the research needs and intellectual pursuits of students throughout the university's worldwide network. Resources include print and electronic books, journal articles, online databases, DVDs and streaming video, CDs and streaming music, datasets, and other specialized information. Services include providing materials at no cost and research help for basic questions to in-depth exploration of resources. The gateway to all of these resources and services is <http://library.webster.edu> (<http://library.webster.edu/>). For support navigating the library's resources, see <http://libanswers.webster.edu/> (<http://libanswers.webster.edu/>) for the many ways to contact library staff.

## Drops and Withdrawals

Drop and withdrawal policies dictate processes for students who wish to unenroll from a course. Students must take proactive steps to unenroll; informing the instructor is not sufficient, nor is failing to attend. In the early days of the term or semester, students may DROP a course with no notation on their student record. After the DROP deadline, students may WITHDRAW from a course; in the case of a WITHDRAW, a grade of W appears on the student record. After the WITHDRAW deadline, students may not unenroll from a course. Policies and a calendar of deadlines for DROP and WITHDRAW are at:

### *Undergraduate*

<http://www.webster.edu/catalog/current/undergraduate-catalog/enrollment.html>  
(<http://www.webster.edu/catalog/current/undergraduate-catalog/enrollment.html>)

### *Graduate*

<http://www.webster.edu/catalog/current/graduate-catalog/enrollment.html>  
(<http://www.webster.edu/catalog/current/graduate-catalog/enrollment.html>)

Academic Calendar - <http://www.webster.edu/academics/academic-calendar/>  
(<http://www.webster.edu/academics/academic-calendar/>)

Current tuition rates, policies, and procedures, including details of pro-rated tuition refunds, are available in the "Tuition, Fees, and Refunds" section of Webster's Academic Catalogs:

### *Undergraduate*

<http://www.webster.edu/catalog/current/undergraduate-catalog/tuition.html>  
(<http://www.webster.edu/catalog/current/undergraduate-catalog/tuition.html>)

### *Graduate*

<http://www.webster.edu/catalog/current/graduate-catalog/tuition.html> (<http://www.webster.edu/catalog/current/graduate-catalog/tuition.html>)

## Student Handbook and Other Important Policies

Student handbook and other non-academic policies may apply to you and may impact your experience in this class. Such policies include the student code of conduct, privacy, technology and communications, and more. Please review the handbook each year and be aware of policies that apply to you. The handbook is available at:

<http://www.webster.edu/student-handbook/> (<http://www.webster.edu/student-handbook/>)

### Sexual Assault, Harassment, and Other Sexual Offenses

Webster University makes every effort to educate the community to prevent sexual assault, harassment, and other sexual offenses from occurring, and is committed to providing support to those affected when this behavior does occur. To access information and resources or to review the Policy on Sexual Assault, Harassment, and Other Sexual Offenses, visit:

<https://webster.edu/titleix/policy.php> (<https://webster.edu/titleix/policy.php>)

## Research on Human Subjects

The Webster University Institutional Review Committee (IRB) is responsible for the review of all research on human subjects. The IRB process applies to all Webster University faculty, staff, and students and must be completed prior to any contact with human subjects. For more information on the IRB, visit:

<https://www.legacy.webster.edu/irb/> (<https://www.legacy.webster.edu/irb/>)

## Course Evaluations

At the end of this course, you will have the opportunity to provide feedback about your experience. Your input is extremely valuable to the university, your instructor, and the department that offers this course. Please provide your honest and thoughtful evaluation, as it helps the university to provide the best experience possible for all of its students.

## Important Technology Information

### Connections Accounts

Webster University provides all students, faculty, and staff with a University email account through Connections. Students are expected to activate their Connections account and regularly check incoming university email. Students may choose to have their University email forwarded to an alternate email address. Connections account holders can call the Help Desk (314-246-5995 or toll free at 1-866-435-7270) for assistance with this setup. Instructions are also provided on the Information Technology website at:



<https://www.webster.edu/technology/service-desk/> (<http://www.webster.edu/technology/service-desk/>)

### WorldClassRoom

WorldClassRoom is Webster's Learning Content Management System (LMS). Your instructor may use WorldClassRoom to deliver important information, to hold class activities, to communicate grades and feedback, and more. WorldClassRoom is available using your Connections ID at:

<https://worldclassroom.webster.edu/> (<https://worldclassroom.webster.edu/>)

### Webster Alerts

Webster Alerts is the university's preferred emergency mass notification service, available free to current students, faculty and staff at all US campuses. By registering a valid cell phone number and email address, you will receive urgent campus text, voice mail and email communications. Valuable information concerning a range of incidents affecting you - from weather-related campus closures, class delays and cancellations, to more serious or life-threatening events - are immediately and simultaneously delivered through multiple communication channels. To register for Webster Alerts, visit (sign with your university-provided email and password:

<https://www.getrave.com/login/webster> (<https://www.getrave.com/login/webster>)

## Campus Information

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### Additional Items

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- Students: please regularly check your Webster University e-mail account at <http://connections.webster.edu> for important e-mails from your instructor and/or University staff. If you prefer to have your Webster.edu email forwarded to your personal email account, please call the Help Desk (866-435-7270) for instructions and assistance.
- PLEASE NOTE that the World Class Room email system is not the same one as your regular webster email address.
- Students who are discovered cheating or committing plagiarism may be awarded a failing grade for the course, and may be subject to discipline or dismissal. WebsterUniversity uses TURNITIN as a tool to assist faculty in identifying plagiarism. This tool is engaged automatically when you submit your paper through the class portal for each respective assignment.
- Students should use citation protocol from APA. Guidelines are available on-line at <http://www.webster.edu/writingcenter/tips/apa.shtml>
- Students may submit draft papers for comment to the University online writing center: <http://www.webster.edu/writingcenter/online.shtml>.
- Webster University's online library is available through <http://library.webster.edu>; you will need to use your student ID to access the databases.
- Grades are available online by visiting [www.webster.edu](http://www.webster.edu), select Registration and Online Services. You will need to provide your student number and password to access your online information. Call the Help Desk at 866-435-7270 for assistance.
- Childcare services are not available at Webster University. Children or non-enrolled adults are not allowed to attend class or use Webster University facilities.
- Please turn off cell phones and pagers during class sessions.
- To achieve the objectives of this course, this syllabus may be revised at the discretion of the instructor without prior notification or consent of the student.
- Students may register for Webster Alerts by contacting Help Desk..866-435-7270