

Bomb Threat Checklist



Bomb threats are serious until proven otherwise. Remain calm and obtain information using this checklist.

Time and Date of Bomb Threat Call

Call Received: _____ a.m. / p.m. Call Terminated: _____ a.m. / p.m. Date of Call: _____

Exact Words of Threat

Questions to Ask the Caller *(Delay and ask the caller to repeat what they said)*

When is the bomb set to explode? **A:** _____

What kind of a bomb is it? **A:** _____

Where is the bomb located? **A:** _____

What does the bomb look like? **A:** _____

Why did you place it or who placed it and why? **A:** _____

Voice Description of Caller

Sex: Male Female Speech Impediment Accent (what type?) _____

Age: Young Middle Aged Old If you recognized the voice, who do you think it was? _____

Tone: Calm Nervous Refined Rough _____

Background Noises

Music Running Motor Traffic Whistles Bells Horns Aircraft Tape Recorder Machinery

Other Information: _____

Additional Information

Did the caller indicate knowledge of the building/area? If so, how and in what way? _____

What was on your telephone display? _____

Signature

Date